

## HeatSmart Alliance Associate Agreement

Approved 06-12-2020; Updated 09-27-2022

This Agreement is between me, the undersigned, and the HeatSmart Alliance (the Alliance), a non-profit organization. An Associate has privileges to:

- Access to all Alliance communications including email lists and Slack workspaces
- Access to shared documents and data on Google drives
- Participate in all general and working group meetings
- Serve in un-elected roles
- Additional privileges that may arise as the Alliance evolves.

As an Associate of the Alliance, I agree to:

- Collaborate openly and in good faith with the Alliance to accomplish the Alliance's mission
- Appropriately protect confidential information that the Alliance shares with me
- Make materials, documents, and tools that I share with the Alliance available to the Alliance without restriction, unless the material/document/tool is marked otherwise in advance of dissemination
- To the extent practical, maintain transparency while collaborating with the Alliance
- Avoid unilateral actions or decisions that could have significant implications for the Alliance, including its mission, policies, monetary expenditures, and public image
- Collaborate with the Alliance with the understanding that the Alliance will not compensate me, except to reimburse me for out-of-pocket expenses that are directly related to the mission of the Alliance **and** approved in advance by the Treasurer of the Alliance.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Gmail Address\*: \_\_\_\_\_

Date Signed: \_\_\_\_\_

\* If you don't already have a gmail address, please create one at [accounts.google.com](https://accounts.google.com)