



Heat Pump Coaching Basics Course

Winter, 2025

Course Overview and Dates

This course is offered by the [HeatSmart Alliance](#) (the Alliance) and is designed for volunteers who want to coach other residents in their communities on switching to heat pumps as their primary heating systems. The course focuses on residential heating systems and heat pumps. The goal is to provide trainees with basic knowledge and skills needed to help other residents, and to make trainees aware of other resources and expertise available to them when clients' questions go beyond their comfort zone.

The course will be taught in six 1½-hour Zoom virtual meetings, occurring weekly on Thursdays at noon, starting February 13 and ending March 20.

Trainees are expected to attend all online sessions but sessions will be recorded in case a conflict arises. Trainees are expected to spend 1.5 - 2 hours per week reviewing online materials prior to each class.

Date	Topic
2/13/25	Preparation: Getting familiar with the on-line tools and setting expectations
2/20/25	Session 1: Introduction and Home Heating Basics
2/27/25	Session 2: Understanding Heat Pumps for Heating/Cooling a House
3/6/25	Session 3: Heat Pump Costs and Incentive Programs
3/13/25	Session 4: The Coaching Role and Process
3/20/25	Session 5: Air-Source Heat Pump Configuration Considerations

This Winter 2025 edition will be led by Alliance members Mark Morgan and Eric Broadbent with assistance from Steve Breit. The format for the course will be a series of self-learning videos and assignments followed by online Zoom sessions where participants can ask questions and learn interactively through a series of case studies guided by experienced coaches. Office hours for Q&A will also be available weekly, Wednesday evenings from 7-8pm.

How to Register

Please complete this [online registration form](#) by February 6th even if you have previously registered. Our goal is to train as many new coaches as possible. Depending on the number of registrants, we may limit participation to those who have not taken this course previously, are already affiliated with a municipality or local organization, and have a heat pump in their home. If you are unable to attend this time, please complete the registration form so that we can notify you about future course offerings and grant you on-line access after this offering ends.